

College Summer Special Institute Processing Guidelines Summer 2012

Mandatory fees are generally not waived. **All Special Institute fee reductions must be preapproved by the College.**

Undergraduate students:

- All undergrad non-resident students (including high school STARTALK students who are registered for pre-college credit) will receive a reduction of 70.37% bringing them down to the undergraduate resident student rate of \$263.45.
- Resident undergrad students will be charged the new 25% discounted resident rate of \$197.59 per credit hour.
- **Please submit the special institute form for all non-resident undergraduate students (resident need not be submitted).**

Graduate Students:

- All graduate students will pay \$309.50 per credit hour, so non-resident graduate rate of \$902 will be reduced by 65.69% bringing them down to the resident rate \$309.50.
- **Please submit the special institute form for all non-resident graduate students (with the exception of College SAA fee remission/fellowship recipient students – see FLAS below).**

Professional Students:

- Professional students will be reduced to the \$309.50 credit hour.
- **Please submit the special institute form for ALL students (both resident and non-resident).**

Rate Students Should be Charged \$309.50

2011-12 Rates		College portion of tuition	% Remitted
Ugrd NonRes	889.03	625.58	70.36657931
Grad NonRes	902.00	592.50	65.68736142
BUS NonRes (MSA)	1,100.00	790.50	71.86363636
BUS Res	625.00	315.50	50.48
EDUC NonRes	1,099.87	790.37	71.86031076
EDUC Res	377.66	68.16	18.04797966
SLIS NonRes	1,123.40	813.90	72.44970625
SLIS Res	385.65	76.15	19.74588357
SPEA NonRes	902.00	592.50	65.68736142
SPEA Res	415.00	105.50	25.42168675
LAW NonRes	1,517.00	1,207.50	79.59789057
LAW Res	764.43	454.93	59.51231637
OPT NonRes	844.89	535.39	63.3680124
OPT Res	518.51	209.01	40.30973366
MUSIC NonRes	1,418.03	1,108.53	78.17394554
MUSIC Res	486.90	177.40	36.43458616
HPER NonRes	965.70	656.20	67.95070933
HPER Res	331.60	22.10	6.664656212
INFO NonRes	1,022.35	712.85	69.72661026
INFO Res	351.04	41.54	11.8334093

STUDENT PROCESSING:

- All information needs to be completed by the beginning of the Summer term
- Students must be set up in the SIS (have University ID) before we can process fee remissions

CASH AWARDS:

- Departments must have item types already established for any fellowships (cash awards) that they are planning on providing. To complete the form and submit to Financial Aid office go to:
http://www.indiana.edu/~sfa/types/scholarships_processing.html.

IN CASES WHERE FLAS IS COMBINED WITH SAA FEE REMISSION:

- A list of all Summer FLAS recipients (Name, University ID) should be forwarded to Alita Hornick for approval prior to loading Summer fee remissions to check for a pre-loaded College SAA fee remission.
- FLAS recipients do not receive both the SAA fee remission and in-state reduction.
- If the FLAS recipient is non-resident, credit hours are charged at non-resident rate, and the SAA fee remission is entered by the College.
- There is no longer a mandate from Department of Education that FLAS cover mandatory fees. It will be up to each center whether you decide to cover mandatory fees from the FLAS institutional payment.
- Please contact Alita Hornick (855-0391) with questions about the FLAS procedure.