Present: Dale McFadden (chair), Stuart Davis, Julia Fox, Vivian Halloran, Scott Michaels, Kevin Pilgrim, Julie Van Voorhis, Nick Williams

The meeting was called to order at 4:00. The minutes from February 1 were discussed and approved.

The CPC discussed and approved a partial FTE transfer from the Department of American Studies to the Department of Spanish and Portuguese.

Current CPC policy states that FTE transfer requests be received the first week of the semester for consideration, but in recent years, the CPC has been considering requests that it received later. The committee discussed revising this policy to make the deadline later in the semester.

The CPC has begun receiving nominations for four seats that will be vacated at the end of this academic year (two in A&H, one in N&M, and one in S&H). The CPC is still accepting nominations and self-nominations for the upcoming election.

A report on the chairs and directors meeting of February 5 was provided. Topics of that meeting included a presentation of opportunities offered by the Ostrom workshop, efforts to “brand” the College and update department websites to be more mobile friendly, and data on the reporting of assessment for general education courses, which has reached around 50%. Dean Singell reported that most requests for visiting positions for next year will not be approved.

The CPC discussed faculty responses to the College Fiscal Sustainability Task Force report and will consider them internally when working on the response to the report.

The CPC prioritized its current work on developing new policies and revising outmoded policies this semester. Current agenda items include policies for the evaluation of lecturers and senior lecturers for reappointment and for online teaching.

The meeting adjourned at 5:30.

Julie Van Voorhis, recorder