

**College of Arts and Sciences**

**Sample Travel Award Application**

The information provided below is a sample of the information requested for the College of Arts and Sciences Travel Award. The Travel award is announced directly to departments to share with students via email and to students directly via the College Graduate Office website. A link to the application is made available in the email announcement and on the College Graduate Office website. Students may apply only during the application period that is listed. Letters of recommendation are not required as part of this award (College selection committee), but some departments may require letters of recommendation for their students. Students should inquire with their departments to see if they need to include a letter of recommendation. Departments will be required to rank their top three candidates. Please visit the College Graduate Office website for additional information:

<http://college.indiana.edu/graduate/office/awards.shtml> or contact [coasgrad@indiana.edu](mailto:coasgrad@indiana.edu)

**Name:**

**Student ID:**

**Previously won a travel award: Yes/No**

**Project Details:**

**Name of conference/workshop**

**Location of conference/workshop**

**Title of my contribution/workshop**

**Type of contribution: paper/poster/presentation/panel/other**

**Co-presenters**

**Budget:**

**Registration**

**Transportation**

**Shuttle**

**Hotel**

**Per Diem/Food**

**Total cost of trip**

**Additional information**