

Calculating Credit Point Deficits (If the GPA is below 2.000)

Instructions for Calculating Overall Credit Point Deficits:

1. Run the Academic Advisement Report (AAR) using the “AAR & Transcript” option.
2. Locate the “Student Undergraduate Program Summary” stats at the end of the transcript portion of the document.

Example:

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Student Undergraduate Program Summary
GPA Hours:      87.00  Transfer/Test Hours Passed:  0.00
Hours Earned:   65.00  Points:                166.300  GPA:  1.911
  
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3. Make note of the “GPA Hours” and the “Points” associated with the “Student Undergraduate Program Summary” stats.
4. If the “GPA” in the “Student Undergraduate Program Summary” stats matches the “Overall College GPA” within the AAR, then the stats you made note of in #3 above are the ones you’ll be using to calculate the student’s overall credit point deficit. Proceed to step #6 listed below.
5. However, if the “GPA” in the “Student Undergraduate Program Summary” stats do NOT match the “Overall College GPA” within the AAR, this means the student **has** courses listed as “No Degree Credit: Ineligible Courses” in the “All Courses Taken” section of the AAR and you will need to manually remove the hours and the credit points associated with these courses (if they are courses carrying GPA hours) from the stats you made note of in #3 above. (NOTE: Courses that do NOT carry GPA hours, like courses with grades of “S” or Transfer courses, do NOT need to be removed from the stats manually because they are not included in the stats in the first place.) (ANOTHER NOTE: On the back of this document you will find a chart that will assist you in determining the credit points associated with each course.)

Example:

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No Degree Credit: Ineligible Courses (RQ# 10140)
Units/Courses/GPA (actual):  9.00/3.00/0.000
  
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Term	Course	Description	Units	Grade	Code
Sum 2 2001	MATH-M 26	TRIGONOMETRIC FUNCTI	3.00	B+	EN
Spr 2003	MATH-M 25	PRE-CALCULUS MATHEMA	3.00	W	EN
Spr 2005	MATH-M 25	PRE-CALCULUS MATHEMA	3.00	W	EN

6. With the GPA hours and credit points determined...
 - a. Double the number of GPA hours.
 - b. Subtract the number of credit points.
 - c. The result equals the overall credit point deficit. In other words, this is the number of hours of “B” the student will need to raise the “Overall College GPA” to 2.000.

In the example listed here, the number of GPA hours is 84 (87 GPA Hours minus 3 hours for MATH-M 26) and the number of credit points is 156.4 (166.3 Points minus 9.9 points for MATH-M 26). So $84 \times 2 = 168$, minus $156.4 = 11.6$. This means the student needs 12 (rounding up) hours of “B” to raise the “Overall College GPA” to 2.000.

Calculating Credit Point Deficits (if your GPA is below 2.000)

Instructions for Calculating Major Credit Point Deficits:

1. Run the Academic Advisement Report (AAR).
2. Locate the “2.000 GPA minimum required in the major” requirement which lists all of the courses that are being used toward the calculation of the major GPA. NOTE: If Transfer courses are listed in this section, they have **not** been automatically calculated into the major GPA. You may wish to re-calculate the major GPA including the Transfer courses because this may result in an actual GPA that is above 2.000.

Example:

**** 2.000 GPA required in the major**

Requirement Not Satisfied -

GPA (required/actual): 2.000/1.600

Units (required/actual): 1.00/18.00

Term	Course	Description	Units	Grade	Code
Fall 2001	POLS-Y 100	AMERICAN POLIT CONTR	3.00	B+	EN
Fall 2002	POLS-Y 200	CONTEMPORARY POLITIC	3.00	B	EN
Course Topic: TRANSFORM OF AM SOC WELF SYST					
Spr 2003	POLS-Y 346	COMP POL IN DEV COUN	3.00	C-	EN
Spr 2003	POLS-Y 382	HISTORY OF POLITICAL	3.00	F	EN
Repeat Code: DUPL - No credit					
Fall 2003	POLS-Y 306	STATE POLITICS IN TH	3.00	W	EN
Sum 1 2004	POLS-Y 382	HISTORY OF POLITICAL	3.00	F	EN
Repeat Code: REPT - Credit counts					

3. Add up the GPA hours and credit points. While the hours are listed next to each course, you will have to write-in the credit points associated with each course. (NOTE: On the back of this document you will find a chart that will assist you in determining the credit points associated with each course.) Remember that you should NOT include in your calculations any courses that do NOT carry GPA hours, like courses with grades of “S”. You may, however, use Transfer courses toward calculating the actual major GPA.
4. Use the GPA hours and credit points you just added as the stats for calculating the major credit point deficit.
 - a. Double the number of GPA hours.
 - b. Subtract the number of credit points.
 - c. The result equals the major credit point deficit. In other words, this is the number of hours of “B” the student will need to raise the major GPA to 2.000.

In the example listed here, the number of GPA hours is 15, and the number of credit points is 24. So $15 \times 2 = 30$, minus $24 = 6$. This means the student needs 6 hours of “B” to raise the major GPA to 2.000.

Credit Point Matrix common hour/grade combinations:

	1 hr	2 hr	3 hr	4 hr	5 hr	6 hr	9 hr	12 hr
D-	.7	1.4	2.1	2.8	3.5	4.2	6.3	8.4
D	1	2	3	4	5	6	9	12
D+	1.3	2.6	3.9	5.2	6.5	7.8	11.7	15.6
C-	1.7	3.4	5.1	6.8	8.5	10.2	15.3	20.4
C	2.0	4	6	8	10	12	18	24
C+	2.3	4.6	6.9	9.2	11.5	13.8	20.7	27.6
B-	2.7	5.4	8.1	10.8	13.5	16.2	24.3	32.4
B	3.0	6	9	12	15	18	27	36
B+	3.3	6.6	9.9	13.2	16.5	19.8	29.7	39.6
A-	3.7	7.4	11.1	14.8	18.5	22.2	33.3	44.4
A	4	8	12	16	20	24	36	48