



PASS/FAIL OPTION

Conditions of Eligibility and Procedures

*Please see the University Graduate School Bulletin for additional information.
<http://bulletins.iu.edu/iu/gradschool/2014-2015/policies/grading.shtml>*

Standing – The University Graduate School requires a grade-point average of 3.0 or better with no more than four (4) hours of incomplete grades on the academic record, not counting starred “R” courses, for any student who elects the Pass/Fail option. This option does not apply to students who transfer from one department to another until they complete at least one year’s work in the new department.

To be eligible for the Pass/Fail option, an **M.A. or Ph.D. student must have completed thirty (30) hours**, and an M.A.T. student, thirty-six (36) hours. These hours may **not** include those transferred from another institution.

Authorization – Written consent for the Pass/Fail option must be obtained from the student’s advisor or chair, from the course instructor, and from the dean of the student’s school, in that order. The Application for P/F Option Form is available from the graduate office of the student’s school.

Areas – Students may take pass/fail courses outside the major and minor areas only; however, the student who has already completed an approved outside minor may enroll in further courses on a Pass/Fail basis. Such courses may not be used for fulfillment of University Graduate School language or tool/research skill requirements; although the student may take Pass/Fail courses beyond the requirements in these areas.

Enrollment – The Pass/Fail option must be requested and approved at the time of regular enrollment. The student may not change the Pass/Fail basis after the deadline for electing the Pass/Fail option. The last day for students to submit Pass/Fail Option forms to the graduate office of their school is published in the Enrollment and Student Academic Information Bulletin for each term. The student may withdraw from such courses under the usual conditions specified by the University Graduate School.

Grades and Credits – The student receives full credit for a course with a grade of P, although such grades are not computed in the GPA. A grade of F, however, will be included in the GPA, and the student will receive no credit for the course. There is no maximum number of Pass/Fail hours, but a student who wishes to elect more than one such course per semester must submit in writing reasons for doing so to the graduate office of the student’s school.

Fee Remissions – College fee remissions do not cover courses taken as Pass/Fail.

Additional Information – The University Graduate School usually allows a student to take no more than two courses on the Pass/Fail basis each year. That rule, however, does not apply to undergraduate courses such as 100-level School of Public Health courses; nor does the rule apply to continuing non-degree students.

**Deadline for application is generally the Monday of the 5th week of classes.
Please consult the Registrar’s official calendar for the exact deadline.**
<http://registrar.indiana.edu/official-calendar/>