

INDIANA UNIVERSITY  
COLLEGE OF ARTS AND SCIENCES

**PETITION TO APPLY INDIANA UNIVERSITY EXTENDED-X (EXPANDED-FX) POLICY**

Any undergraduate student may retake a course for which he/she earned a grade below an A. Students may exercise this option for no more than three courses, totaling no more than 10 credits. Students may use this option only once for a given course. The student must be enrolled in or have completed the course for the second time. The form must be submitted to the College Recorder's Office by 4:00 p.m. the Friday before the graduation date for which the student has applied.

The student's transcript shall record both grades. For the course retaken, only the second grade shall be counted in the determination of the student's "Indiana University Undergraduate Summary" grade-point average (GPA). Any GPA calculated in accord with this policy shall be marked with an "X" denoting that a lower grade has been replaced by a second grade in the course.

**NOTE:** This policy was implemented First Semester 2001-2002. Courses taken prior to that term do not apply.

**NOTE:** The College of Arts and Sciences will calculate both grades, not just the second grade, for internal purposes and degree requirements (that is, FX grades as F, or D-X as D-, or DX as D, or D+X as D+, or C-X as C-, or CX as C, etc.). This calculation will apply to all categories of academic standing including but not limited to: good standing, probation and dismissal, class rank, and all grade point average requirements in the degree, including cumulative, semester, and major concentration.

College of Arts and Sciences students may process an Extended-X (Expanded-FX) petition for the official transcript only.

Name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

University ID: \_\_\_\_\_ Major: \_\_\_\_\_

Complete mailing address (including **zip code!**):

Street \_\_\_\_\_ Apt. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_ Zip Code \_\_\_\_ - \_\_\_\_

Phone: ( \_\_\_\_ ) \_\_\_\_\_ IU Email Address: \_\_\_\_\_

**Original Course Enrollment:**

Campus	Term	Department	Course #	Class #	Credit Hrs.	Grade
/	/	/	/	/	/	/

**Second Course Enrollment:**

Campus	Term	Department	Course #	Class #	Credit Hrs.	Grade
/	/	/	/	/	/	/

**I understand that I may exercise this option only once for a given course and for no more than 3 courses or 10 total hours, and I understand that this request will NOT affect my College of Arts and Sciences degree record and/or GPA.**

\_\_\_\_\_ Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Dean's Signature \_\_\_\_\_ Approved  Denied  \_\_\_\_\_ Date \_\_\_\_\_

**Please return this form to: [coasrecd@indiana.edu](mailto:coasrecd@indiana.edu)**

Office of the Recorder | Owen Hall 003 | 790 E. Kirkwood Ave | Bloomington, IN 47405 | (812) 855-1821 | fax (812) 855-2157