



THE COLLEGE OF
ARTS + SCIENCES

Application for Establishment of Foreign Language Proficiency for International Students who are Non-Native Speakers of English

International students whose native language is not English may fulfill the foreign language requirement through demonstrated proficiency in their first language. Proficiency can be demonstrated in a number of ways. Complete and submit this form to the College Recorders Office. You will receive information about your application within 14 working days. If your application is approved, the College will notify the Office of the Registrar and the IUB General Education program that your language requirement is satisfied.

Important: Proficiency demonstrated through the processes below will *not* result in special credit.

IU Student 10-digit UNIV-ID# _____ **Gender:** Male Female

Name: _____ **Date of Birth** _____
(Please print clearly) mm/dd/yyyy

Phone: _____ **IU Email Address** _____
(NOT Gmail, Yahoo!, etc.)

What is your native language? _____
(To use this form, your native language cannot be English.)

Current IU School(s) (Check all that apply):

- | | | |
|---|--|---|
| <input type="checkbox"/> College of Arts and Sciences | <input type="checkbox"/> Luddy School of Informatics, Computing, and Engineering | <input type="checkbox"/> Public Health |
| <input type="checkbox"/> Education | <input type="checkbox"/> Nursing | <input type="checkbox"/> Social Work |
| <input type="checkbox"/> Jacobs School of Music | <input type="checkbox"/> O'Neill School of Public and Environmental Affairs | <input type="checkbox"/> Students in Transition |
| <input type="checkbox"/> Kelley School of Business | | <input type="checkbox"/> University Division |

High School that you attended for at least 2 years: _____

High School Language of Instruction: _____

City/State/Country: _____
(Should be outside the USA)

High School Website: _____

(Continued on other side)

You must select ONE of the options below and follow the directions:

I was admitted to Indiana University before fall 2012. Submit one of the following documents to establish proficiency:

- High School Transcript (showing at least two years of instruction in your native language)
- High School Diploma
- National Exam Results (e.g., A-level or O-level exams)
- Leaving Certificate Issued by the Ministry of Education

Students must provide official documents (and a notarized translation of them if they are not in English) for review before the end of the junior year.

Note: If the College cannot determine proficiency from the documents you submit, we may request additional information from you.

I was admitted to Indiana University in fall 2012 or later. I hereby authorize the College Recorder's office to review my records in the Office of International Admissions (OIA). I understand that if OIA does not have documentation from my high school, I may need to supply additional documents to establish my native language.

Note: If the language of instruction at your high school was English, your OIA records must include a high school transcript showing at least 2 years of instruction in your native language or national exam results. If your records do not contain this documentation, the College will not be able to establish your proficiency.

I affirm that the information submitted on this form is accurate and legitimate.

Signature: _____ Date: _____

Submit this form to:

College of Arts and Sciences Recorder's Office
Owen Hall 003
coasrecd@indiana.edu
(812) 855-1821
Fax (812) 855-2457

For office use only:

Approved Denied

By: _____ Date: _____

Notes: